

WBRC Use Only:

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Siblings:

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Open Enrollment: Applications are reviewed only during periods of open enrollment, in August and January. (Applications made OUTSIDE of the open enrollment windows require a different application form). Public Notice posted in local papers and online at district website www.wbrc.k12.mi.us

WEST BRANCH - ROSE CITY AREA SCHOOLS
OPEN ENROLLMENT PROGRAM (K-12)

School Year 2025-2026

APPLICATION FOR SCHOOLS OF CHOICE

Section #1: TO BE COMPLETED BY PARENT/GUARDIAN:

Student Name: \_\_\_\_\_ Parent/Guardian Name: \_\_\_\_\_

Student Address: \_\_\_\_\_ Parent/Guardian Address: \_\_\_\_\_

Student Gender: [ ] Male [ ] Female

Telephone Contact Number \_\_\_\_\_ Cell? Y N
Alternate Contact Number \_\_\_\_\_ Cell? Y N

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

RESIDENT DISTRICT (where you live)
(The district you live in now; check ONE)

- [ ] Arenac-Eastern #06010 [02]
[ ] Beaverton #26010 [03]
[ ] Fairview Area #68030 [02]
[ ] Gladwin #26040 [03]
[ ] Hale #35020 [03]
[ ] Houghton Lake #72020 [02]
[ ] Mio-AuSable #68010 [02]
[ ] Roscommon Area #72010 [02]
[ ] Standish-Sterling #06050 [03]
[ ] Tawas #35030 [03]
[ ] Whittemore-Prescott #35040 [03]
Other \_\_\_\_\_

Last Grade Level COMPLETED: \_\_\_\_\_

Grade Level In or Entering: \_\_\_\_\_
Kindergarten? See note on bottom of page two

Is student currently attending WBRC Schools?

No Yes ~
If yes, what building \_\_\_\_\_

Name of the Last School this Student Attended:

Central Office Use Only:
Y5. \_\_\_\_\_
K. \_\_\_\_\_
1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_

Is your child currently receiving Special Education Services? Yes No I don't know

By signing below, I acknowledge and accept the conditions and procedures (see page two) of the West-Branch Rose City Area district's School of Choice plan. I further declare that my child has NOT been suspended from school during the last two years and that my child has NEVER been expelled from school.

Signature of Parent/Guardian

Date of Signature

Central Office Use Only

Section #2: TO BE COMPLETED WB-RC AREA SCHOOLS:

West Branch-Rose City Area Schools
Superintendent of Schools
Phone: 989-343-2000 Fax: 989-343-2006

Central Office Use Only:
Live inside COOR ISD? =105 / No CSA
Lives outside COOR ISD = 105c, Need CSA
Cooperative Service Agreement (CSA)
PDF of CSA for Field Audit

If Yes

Special Education Cooperative Service Agreement Required? Yes No

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_ for:

Building Assigned:

- [ ] Rose City
[ ] Surline: SES SMS
[ ] OHHS

- [ ] Disciplinary issues (suspension/expulsion)
[ ] Lack of space within district
[ ] Lack of space within school
[ ] Lack of space within program

Central Office Use Only:
Updated SofC Spreadsheet
Scan of New Application for Field Audit
Updated Student Database/Illuminate
Other: \_\_\_\_\_

Signature of Principal Date

Signature of Superintendent Date

## WEST BRANCH – ROSE CITY AREA SCHOOLS

**Rose City School**, (515 Harrington, Rose City, MI 48654) PO Box 308, West Branch, MI 48661 PH: 989-343-2250, FAX: 989-343-2299  
**Surline Middle School**, (147 State St., West End Campus), PO Box 308, West Branch, MI 48661 PH: 989-343-2140, FAX: 989-343-2239  
**Surline Elementary School**, (147 State St., East End Campus), PO Box 308, West Branch, MI 48661 PH: 989-343-2190, FAX: 989-343-2200  
**Ogemaw Heights High School**, (960 S. M-33), PO Box 308, West Branch, MI 48661 PH: 989-343-2020, FAX: 989-343-2130

# School Year 2025-2026

## SCHOOLS OF CHOICE – CONDITIONS AND PROCEDURES

At its regularly scheduled meeting held on November 19, 2001, the West Branch-Rose City Area School Board of Education adopted the Schools of Choice student attendance plan as described in Section 105 and 105c of the State School Aid Act. At that time, the District determined that vacancies sometimes exist in all buildings and all grades.

The District will accept applications for persons from the C.O.O.R. Intermediate School District, and for persons in contiguous districts in other intermediate school districts, who wish to have their child(ren) attend the West Branch-Rose City Area Schools. All buildings in the District, Ogemaw Heights High School, Rose City School, Surline Elementary School, Surline Middle School, usually have vacancies available.

Interested persons should **apply in writing to: West Branch-Rose City Area Schools, Principal of (School Applying to Attend), P.O. Box 308, West Branch, Michigan, 48661.**

**The application should state the child's name, grade for the prior school year, current district of attendance, the name and address of the last school attended, and whether the child has been suspended from school within the past two years, or has ever been expelled from school. Contact will be made with the child's former school prior to approving or denying any application.**

The Michigan High School Athletic Association (MHSAA) reminds potential applicants that students who transfer by choice from one school to another, and do not otherwise satisfy the transfer regulation, are ineligible for interscholastic athletics for one (1) full semester.

The West Branch-Rose City Area Schools does not provide special transportation arrangements for students wishing to attend through the schools of choice plan. Parents will be responsible for transportation arrangements directly to the school, or to a regularly scheduled bus stop within the boundaries of the District.

Students accepted under the schools of choice program will attend the school that corresponds with the District's plan for student assignment. (Students in the Rose City attendance area attend Rose City School, and students in the West Branch attendance area attend either Surline Elementary or Surline Middle School).

**PLEASE NOTE: Applications are only processed within the open application period. Applications are processed as quickly as possible, but decisions are contingent on class size and other considerations, and final decisions may not be available until the end of the application period. This may impact the actual date a student may start classes, if accepted.**

*NOTE: Once approved, the application is effective through subsequent school years unless the student transfers to another school district and then returns. At that time, a new application is required.*

**Kindergarten applications:** Recent Michigan legislation suggests that kindergarten students be five years old on or before September 1 to enroll. If the student will turn five between September 1 and December 1, the parent should notify the district of their intent to enroll and then follow the necessary application process; a waiver is not required.