

# Applying for Local Scholarships Guide



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## Introduction

There are thousands of dollars in scholarships awarded to Ogemaw Heights grads—that's you! It doesn't matter which postsecondary route you plan to pursue: trade school, 2-year college, or 4-year college, you can earn money to pay for your education and training. However, these scholarships don't just fall into your lap—you have to apply! Do your best to look into all of the scholarships available and take time to craft thoughtful responses. Be aware of deadlines and materials needed such as letters of recommendation, transcripts, FAFSA information, essays, etc. After submission, interviews will be conducted by the WRBC Education Foundation scholarship committee (sometime in April) and awardees will be determined. An interview schedule will be set and communicated to you. The winners will be announced during the Senior Awards ceremony (scheduled in May).

### Where to find local scholarships

All of the available local scholarships are listed on the Educational Support Partnership (ESP) webpage on the school's website. [ESP webpage](#)

The scholarships with "ESP" preceding the name can be applied for using the North Central Michigan Community Foundation (NCMCF) website. See page 3.

Other scholarships without "ESP" before the name (e.g. Kimball, Evan James ~ Evan James Kimball Memorial Scholarship) have their own application. Click on the link to redirect you to the application. You can fill out this application then print, or print and fill out the application by hand. Turn in all materials by the due date. See page 12.

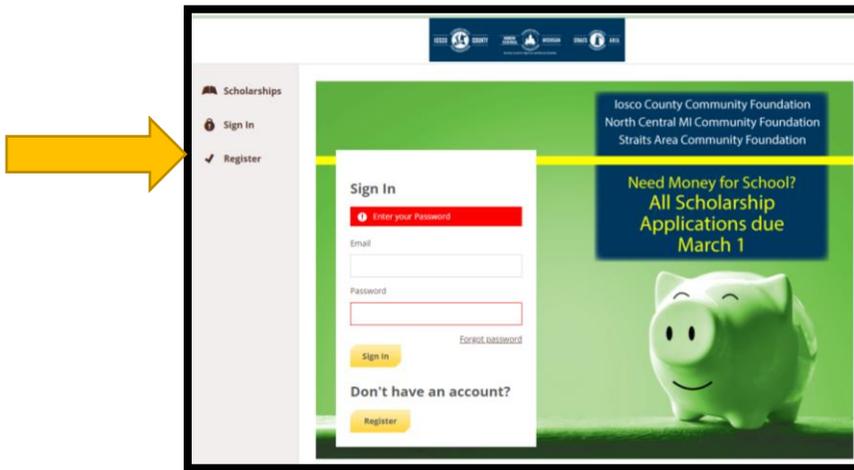
### Before starting – A few things to note:

- Use your personal email, not your school email (this is deleted after graduation).
- It asks for your HS transcript. You can access this through your Parchment account.
- To apply for need based scholarships, you have to upload your Student Aid Report (SAR) and enter your Expected Family Contribution (EFC). This can be accessed in the FAFSA portal from studentaid.gov, the same place you worked on completing the FAFSA.
- Ask for a letter of recommendation from a teacher, coach, counselor, etc. who knows your academic and personal character well enough to write a letter of recommendation.
- Be sure to carefully answer ALL questions—how you answer a question changes which scholarships you are eligible for.
- For essays, write and edit answers in a separate application such as Google docs, Microsoft words, Notes, etc. so that you can edit and save your work—then copy and paste your answer into the application page.
- Review before submitting the application! Check your account dashboard after submission for any follow-up items needed.
- All scholarships are due March 1<sup>st</sup> (unless otherwise specified).
- Write a thank you letter or card to the person/organization for the scholarship!



## NCMCF Scholarships (one "common application")

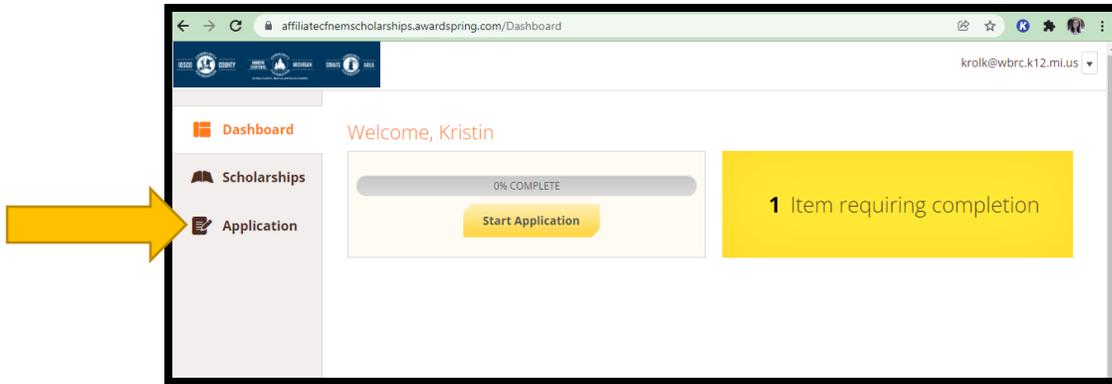
Webpage: <https://affiliatecfnewscholarships.awardspring.com/>



### 1. Create an account

- Go to this link: <https://affiliatecfnewscholarships.awardspring.com/>
- Register to create an account – Use a personal email, NOT school email (since school email will be deleted)

A screenshot of the website's registration page. The page has a grey background with a white registration form in the center. At the top, it says "Register" and "Already have an account? Sign in". The form contains five input fields: "Email", "First Name", "Last Name", "Password", and "Confirm Password". At the bottom of the form is a yellow "Create Account" button.



## 2. Start application

- a. Once you register and login to your account (be sure to save/write down your password!) start the application
- b. Select the yellow button “Start Application” or click “Application” in the side menu

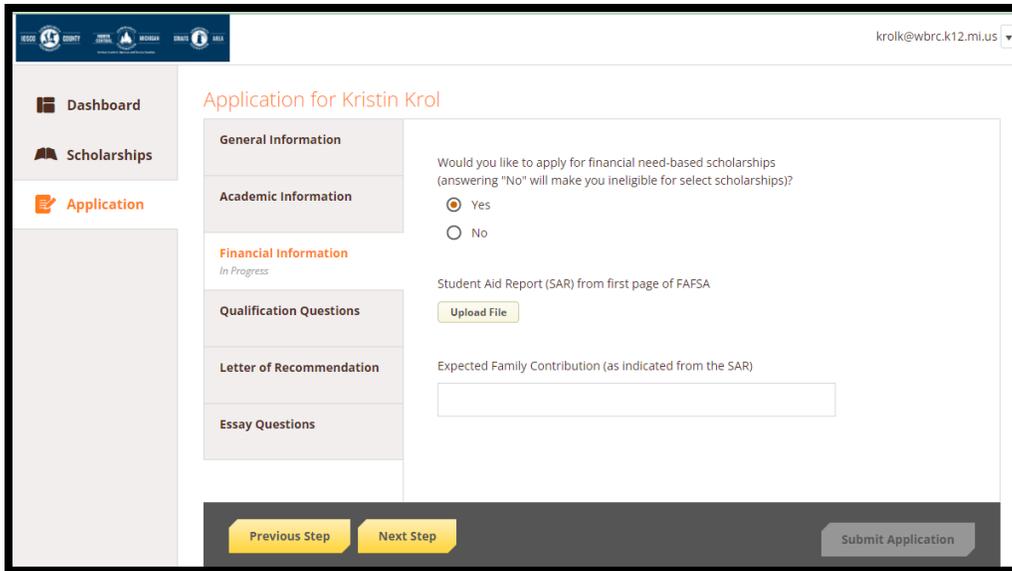
A screenshot of the application form page on awardspring.com. The URL is 'affiliatcfnemscholarships.awardspring.com/Application'. The page title is 'Application for Kristin Krol'. The left sidebar shows 'Application' as the active menu item. The main content area is divided into sections: 'General Information' (with a welcome message), 'Academic Information', 'Financial Information', 'Qualification Questions', 'Letter of Recommendation', and 'Essay Questions'. The 'General Information' section contains several input fields: 'Home Phone Number with Area Code (if no land line, enter cell number)', 'Cell Phone Number with Area Code' (with a '5 word(s) left' indicator), 'Date of Birth (mm/dd/yyyy)' (with a calendar icon), 'Mailing Address (Street Number or P.O. Box)', and 'Apartment, Suite, or Unit Number (Optional)'. Each field has a corresponding text input box.

## 3. General information

- a. Complete all general information.
- b. Note: It is important to answer all questions correctly, as these will affect which scholarships are available to you. Questions not answered will be highlighted in orange.

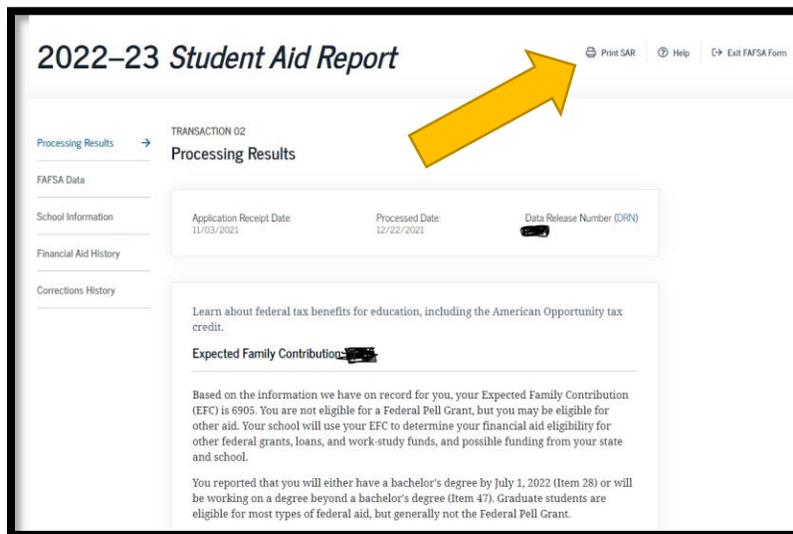
#### 4. Academic Information

- a. Answer all the related questions. Note, more questions will appear as you answer the questions.
- b. It asks you for a copy of your transcript. This can be accessed from **Parchment.com**, where you can click into your transcript, view it, then download a copy. This copy can be renamed to “Your name-Transcript” and uploaded here.
- c. For the question that asks you to upload a college transcript, you can take a screenshot of your college transcript.
- d. These additional questions are all related to a scholarship you qualify for. If you opt to not answer a question or prompt, then you are not applying for that scholarship. E.g., there is a question that asks you to describe an aspect of Ogemaw county’s history. This qualifies you for a \$1,000 scholarship! Take some time to write an answer (300-500 words), since someone from OHHS will get \$1,000!
- e. Answer YES to this question: Are you, or will you be, a graduate of a high school in Northeast Lower Michigan?



5. Financial information

- a. This is an optional question. I would recommend most students answer “Yes” since this will make more scholarships available. If you answer “No” then you are automatically ineligible.
- b. You have to submit the Student Aid Report (SAR). This should be accessible when you log into your FAFSA account, it should have the option to “View Student Aid Report”. If you do not see it, select “See Corrections History” then select the “View Student Aid Report” for the most recent change. Once in the SAR page, there should be a print button at the top. Then, you can save this as a PDF to upload.



Application for Kristin Krol

**General Information**

What type of accredited school will you be attending:

- Vocational/Trade
- Community College (two years)
- Four-year university

**Academic Information**

**Financial Information**  
*In Progress*

**Qualification Questions**

Will you be studying music, attending a music camp, or be participating in other types of extended musical training?

- Yes
- No

Are you studying in the Criminal Justice program at Kirtland Community College OR the Kirtland Regional Police Academy for the law enforcement portion only?

- Yes
- No

Will you be attending a public or private college/university? (Please research your college preference to determine this answer rather than guessing.)

- Public
- Private

Do you intend to go into any of the following careers:

- Education career (i.e. counselor, librarian, school nurse, administrator, social worker, teacher, other certified position, etc.)
- None of the above

Have you been involved in any of the following activities:

## 6. Qualifications Questions

- a. Carefully read all the qualification questions—changing your answers changes which scholarships you are eligible for!

Do you intend to go into any of the following careers:

- Education career (i.e. counselor, librarian, school nurse, administrator, social worker, teacher, other certified position, etc.)
- None of the above

Have you been involved in any of the following activities:

- Sports
- Clubs
- Community Service
- Other activities
- None of the above

Are you an active member of St. Mary Parish in Mio?

- Yes
- No

Will you be studying Physical Education as a program?

- Yes
- No

Application for Kristin Krol

**General Information**

A signed letter of recommendation from a non-family member is required (the Professional Trade Scholarship requires this letter to be from a teacher). If you need to request one, please allow your recommender at least two weeks. Uploads are required by March 1 and must be done before your application is considered complete.

**Academic Information**

**Financial Information**  
*In Progress*

**Qualification Questions**

Do you have a letter of recommendation to upload, or do you need to request one?

I have a signed letter ready to upload.

I would like to request a letter.

**Letter of Recommendation**

**Essay Questions**

Previous Step    Next Step    Submit Application

## 7. Letter of recommendation

- a. You can request a letter from either a teacher or other non-family member who can attest to your academic and personal character.
- b. Note, the Professional Trade Scholarship requires this to be from a teacher.
- c. You can have a letter signed and ready to upload, or you can request a letter by entering in the requester's information.
  - i. **NOTE: Be sure to ask the requester BEFORE submitting this.** Contact them in person to ask if they can write a letter of recommendation for local scholarships.

Application for Kristin Krol

**General Information**

**Academic Information**

**Financial Information**  
*In Progress*

**Qualification Questions**

**Letter of Recommendation**  
*In Progress*

**Essay Questions**

It is recommended that you read through ALL of these questions before constructing your answers. In order to avoid losing any of your work, please use another program to create your answers. You can then copy/paste text into the answer field. Note: if pasting is problematic, click outside of the text box.

Please discuss your career goals, why you are applying for this scholarship, and why you should be selected to receive this award.

500 word(s) left

**B I U** [Text Editor Icons]

Please explain if there are any unusual personal or family circumstances (or hardships that have been overcome) that you feel warrant the screening committee's attention in considering this scholarship application.

250 word(s) left

**B I U** [Text Editor Icons]

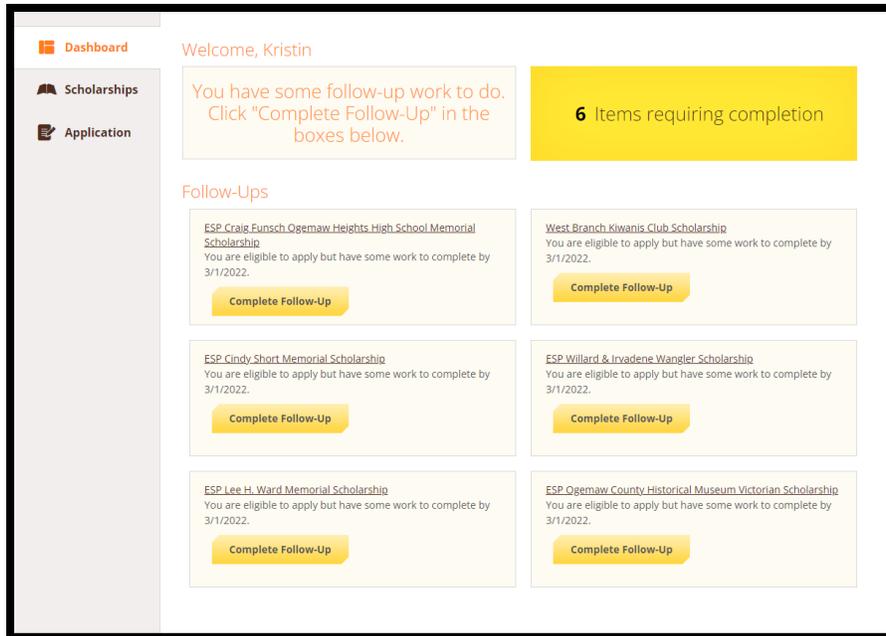
Please discuss your participation in school-based extracurricular activities (i.e. YVC, band, National Honor Society, sports, vocal, theatre, leadership class, etc.). Please name the group or activity, length of

## 8. Essay Questions

- a. Read all of the prompts and **work on responses in another application** (e.g. Google Doc, Microsoft word, Notes, etc.) then copy/paste your responses. This way, your work can be edited and saved.

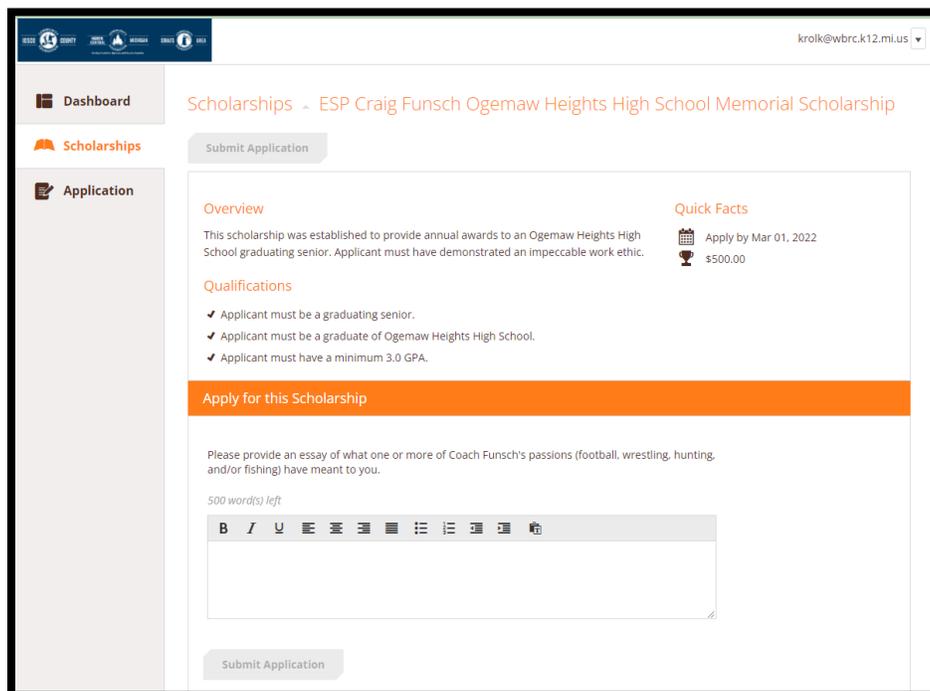
## 9. Submit application

- a. Once all items have been completed, review your application first to ensure everything is answered (This is important!)
- b. Once reviewed, submit your application! -- You're *almost* done



## 10. Complete follow-up

- After submitting, it should redirect you to your Dashboard
- Here, you will see items that need follow-up work. Complete these so you can finish applying for all of the scholarships!



## Applying for Local Scholarships (separate applications)



### [ESP Scholarship website](#)

All other scholarships listed that do not have “ESP” preceding the name will have a separate application. Click on the link to obtain the application.

**ESP Administered Scholarships:**  
Scholarships that are preceded with "ESP" must be applied for through the [North Central Michigan Community Foundation. \(NCMCF\)](#)  
NOTE: If you have any questions regarding an ESP scholarships send an email to [wbrcesp@gmail.com](mailto:wbrcesp@gmail.com) or contact the NCMCF directly.

**All other scholarships:**  
Use the scholarship link to obtain application. (Note: Some can be filled in and then printed; others must be printed first and filled out manually)

[Agriculture and Rural Scholarships](#)

[American Legion Auxiliary Memorial Scholarship, Department of Michigan](#)

American Legion of Michigan  
[michiganlegion.org](http://michiganlegion.org)  
[michigan.gov/osq](http://michigan.gov/osq)  
[GIBILL.va.gov](http://GIBILL.va.gov)

[ESP - Bellor, Lawrence A - The Lawrence A. Bellor Memorial Scholarship](#)

[ESP - Bohlinger, Crystal ~ The Crystal Bohlinger Memorial Scholarship](#)

[BPW Scholarship, Dorothy Reed Memorial Scholarship](#)

[ESP - Building Trades Scholarship](#)

[Daughters of the American Revolution Scholarships](#)  
The above link gives access to 20+ scholarships, including general, nursing, history, political science, medical, physical therapy, teaching, law, horticulture, performing arts, chemistry, math and science as well as some for specifically Native American Students. If you or your parents/grandparents are DAR members, be sure to look at these generous scholarships!

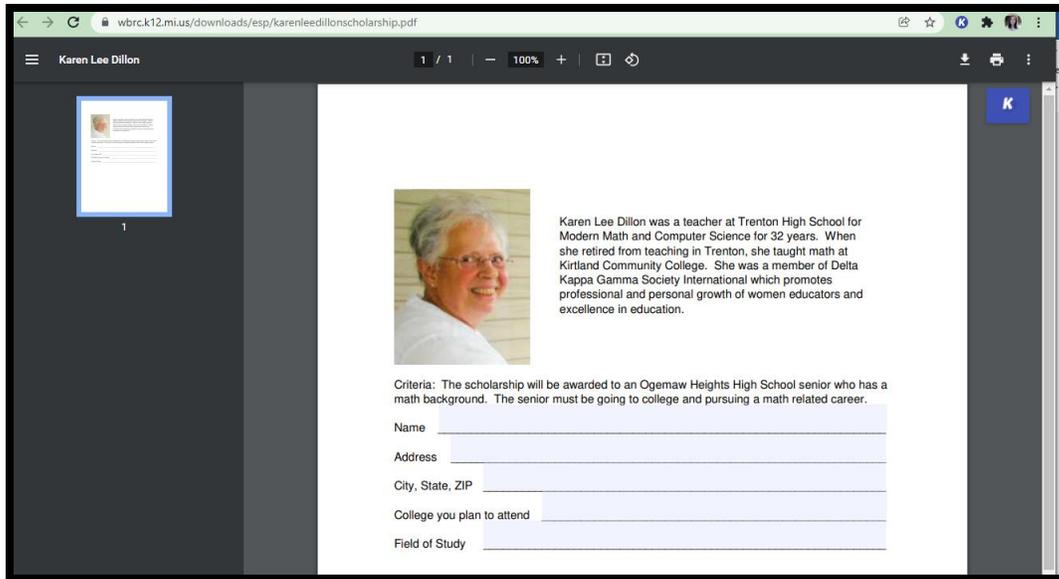
[ESP - Bunch, Jerry ~ The Jerry Bunch Memorial Scholarship](#)

[ESP - Calvin, Maxine ~ The Maxine Calvin Memorial Scholarship](#)

[Diebold Agency Scholarship](#)

[Dillon, Karen Lee Scholarship](#)

Scholarships such as “Dillon, Karen Lee Scholarship” has its own separate application. Click on the link to access the application (see below for example).



When you select the link, it takes you to the application. Here you can type directly into the fields to fill out the application, print, then submit to Mrs. Hofer. Or you can print out the page and fill in the application (by hand), then submit the application. Be sure to note any other materials needed.

The same goes for all other scholarships listed. Submit all scholarships into Mrs. Hofer by the end of the school day on March 1, unless marked otherwise. Some scholarships have different specifications to submit materials to a specific address or email. For example, the Rose City Lioness-Lions Scholarship states you must submit the application via mail to a specific address. Don't forget to include any of the additional materials needed (transcripts, essays, letters of recommendations, etc.)!

If you have any additional questions, please don't hesitate to reach out! Good luck!